



QUALITY SIGNS MANUFACTURED WITH PRIDE IN MAINE

by your friends and neighbors for our customers around the world since 1947.



Employment Application 2022

APPLICANT INFORMATION

FULL NAME: _____ **Date:** _____
Last First M.I.

ADDRESS: _____
Street Address Apartment/Unit #

City State ZIP Code

PHONE (H): _____ **EMAIL:** _____
CELL: _____

SEEKING EMPLOYMENT IN: Vinyl Clerical Sales Neon General Labor Paint Design
 Outside Install Tech (CDL Required) Metal Fabrication Any of the above

DATE AVAILABLE: _____ **REQUESTED WAGE:** _____ Per: Hour Week Year:

DRIVERS LICENSE: _____ **DRIVING HISTORY:** _____

SPECIAL LICENSES: (ie. Driving/
Fabrication/Electrical)

SHOP HOURS: (7:00 am- 3:30 pm) Would this present a problem?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Would you be available to occasionally work overtime?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you ever worked for this company?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, when?	_____	
Have you ever been convicted of a felony?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain:	_____	

EDUCATION

HIGHEST LEVEL OF EDUCATION: _____ **WHERE:** _____

OTHER EXPERIENCES: Please list special courses, apprentice programs or other learning experiences:

REFERENCES

Please list two professional references.

Full Name: _____ Phone: _____

Company: _____ Address: _____

Full Name: _____ Phone: _____

Company: _____ Address: _____

PREVIOUS EMPLOYMENT INFORMATION

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO Contact Info: _____

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO Contact Info: _____

MILITARY SERVICE

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain:

TELL US MORE ABOUT YOURSELF

Reasons for leaving your current job?

What has been the most interesting job/project in your career?

Describe emergencies in some of your jobs which caused you to reschedule your time:

Describe what 'teamwork' means to you:

Anything else you would like to add?

Disclaimer and Signature

These answers are true and complete to the best of my knowledge. Neokraft Signs, Inc. may investigate all statements contained in this application. I understand that any false or misleading information provided during the application or interview process will result in withdrawal from consideration for employment or my immediate discharge, if I am hired, regardless of when discovered.

I understand that this application is not a contract of employment. I also understand if hired, regardless of any oral representation to the contrary, the employment relationship between Neokraft Signs, Inc. and myself is terminable at-will. Both Neokraft Signs, Inc. and I remain free to choose to end our work relationship at any time for any or no reason. Any changes in this employment relationship must be made in writing.

I also understand that a pre-employment physical/health evaluation by a medical provider maybe required to determine whether I am able to perform certain job duties and that the results may alter any offer of employment. In addition, I understand a drug and/or alcohol test may be required depending upon Neokraft Signs, Inc. policies.

I authorize Neokraft Signs, Inc. to make a thorough investigation of my past employment, education and job-related activities. I release from all liability all persons, companies and corporations supplying such information. I also indemnify Neokraft Signs, Inc. against any liability, which might result from making such investigation.

Additionally, I authorize Neokraft Signs, Inc. sole discretion to supply my employment record, in whole or in part, to any prospective employer, government agency or other part with an interest that Neokraft Signs, Inc. deems appropriate.

Signature: _____

Date: _____